

## Client Privacy Notice

As a clinician, I am committed to preserving the privacy of your personal health information. Honoring the new HIPAA laws for confidentiality, I am required by law to protect the privacy of your personal health information and to give you notice that describes:

### HOW CLINICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU MAY GET ACCESS TO THIS INFORMATION.

I am required by state laws and the ethics of my mental health profession to have your written consent before I use your personal information for the purpose of providing or arranging for your health care, and before I disclose your personal health information to others for payment for the care that I provide to you, or for administrative activities supporting your treatment.

As my client, you have important rights:

- to request that I communicate with you confidentially;
- to request that I restrict certain uses and disclosures of your health information;
- to inspect and have any of your clinical information that we maintain copied; to amend or correct that information;
- to obtain an accounting of any disclosures of your clinical information;
- and to complain if you think your rights to privacy have been violated.

The HIPAA information, according to my current understanding, is a fluid document which may change from time to time. I will make attempts to keep this document up to date as I am able, and will date the most current form of this document date at the top of this page.

Please let me know if you have any questions or concerns regarding this protection of your privacy so that we may discuss it further.

Thank you.

*Please initial you have read this document* \_\_\_\_\_.